

## **Academic Senate Meeting (Tuesday, May 10, 2022)**

Generated by Vanja P Velickovska on Saturday, August 27, 2022

### **1. Opening of Meeting**

The meeting was called to order by Sarah Frid at exactly 3.00 pm

#### **Procedural: 1.1 Call to Order**

- **Present:** Anjela Bavaro-Ricci, Timothy Bolin, Adrian Casas, Michael Calabrese, Sergio Cano, Christopher Cardona, Richard Castillo, Derek Copple, Kim Dieu, Kevin Eoff, Jennifer Faux-Campbell, Sarah Frid, Michael Gale, Maria Gamez, Lukas Gunderson, Chaminda Hettige, Laura Kramer, Esmeralda Lopez, Maria Lopez, Rene Lopez-Roedel, , Cesar Lozoya, Lorenzo Lujano, Sandra Loureiro, Rosa Martin, Jorge Martinez, Peter Martinez, , Graciela Milke, Ilona Missakian, Nidhi Patel, Scott Peterson, Sarafina Redwine, Dana Rethwisch, Paul Shibalovich, David Silva, Gregory Snider, Brian Thieboux, June Turner, Vanja Velickovska
- **Absent:** Jeanette Garrett, Juan (Carlos) Medina, Juliette Singler,
- **Guests:** Irma Gonzales, Maria Khel, Shelley Hamilton, Biju Raman, William Smith

#### **Action: 1.2 Adoption of Agenda**

- A motion to adopt the agenda
- Paul Shibalovich moved
- Anjela Bavaro Ricci seconded
- Objections: None
- The motion carried

#### **Minutes: 1.3 Minutes from April 12, 2022**

- A motion to adopt the minutes
- Dana Rethwisch moved
- Carlos Medina seconded
- Objections: None
- The motion carried

### **2. Public Commentary**

#### **Procedural: 2.1 Public to Address the Senate on Agenda Items**

The public (non-senators) is welcome to address the Senate about items on the agenda only. Each speaker has a time limit of five minutes. While a speaker has the floor, Senators will refrain from comments, questions, discussion, and call for action.

Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except those members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Public Commentary: None

### **3. Old Business**

#### **Information: 3.1 Rising Scholar's Program**

##### **Academic & Professional Responsibilities for Correspondence Ed**

- maintain course rigor
- align course assignments & exams with COR
- provide an environment that promotes academic honesty
- foster a learning environment that supports DEIA
- communicate with professional courtesy

##### **Fall 2022**

- No proctoring
- Please try to submit all course materials by May 15th for the Fall correspondence classes

##### **Spring 2023 & Onward**

Review the attached draft from Guided Pathways on the idea for the **Lifecycle for Rising Scholar's Correspondence Ed.**

- Please note, it is proposed that we do not offer any correspondence courses to CDCR students for Summer 23 or Summer 24.
  - CDCR educational staff and yards are closed for 2 weeks in the summer term.
  - Some are closed for 3 weeks, because many staff take additional vacation during that time.
  - Most faculty are not local for summer and require the student work to be mailed out to them, which causes further delays.
  - We cannot meet Title 5 regs for on-going, incremental feedback to students seven (7) times with only 3 or 4 weeks.
  - We will re-evaluate bringing these sections back for Summer when laptops become available for CDCR correspondence

students. We estimate that to be Summer 2025.

[DRAFT - CE LifeCycle.pdf \(157 KB\)](#)

#### **Discussion:**

- Changing times or course modality messes it up for the college, please stick to your proposed course schedule.
- 42 Fulltime faculty, 60 adjuncts currently at Palo Verde College
- Options such face to face classes as well as ITV (Hyflex) are available for faculty
- ITV better as it does not require internet connections of the students as Zoom does.
- One instructor per classroom, can't split the classroom
- Barcodes on the correspondence materials to track it (Not an option for now as it requires both money and access to a programmer)

#### **Proposed submission of material for the Spring 2023 correspondence classes:**

- Nov 1- class schedule spreadsheet
- Nov 15 - fall schedule ready

#### **Proposed submission for the Fall 2023 correspondence classes:**

- March 1- Fall classes schedule published
- March1-April 1- Fall course materials submission
- July 25 DLO to send course materials to students
- May 30 Final deadline

50 sections of correspondence classes over the summer

Bump each fall and spring semester with additional 25 classes

Proposition: to offer 9 weeks classes over the Fall and Spring semester

## **4. New Business**

### **Information: 4.1 Faculty Handbook - Richard Castillo**

[PVC-FacultyGuide-draft 5-3-22.docx \(1,396 KB\)](#)

- Draft completed
- Start using it next semester (Fall of 2022)
- Everything has been explained in details
  
- A motion to approve the draft
- Peter Martinez moved
- Carlos Medina seconded
- Objections: None
- The motion carried

Note: Mentorship program addressed in the draft, Division chairs to help new and adjunct faculty

### **Information: 4.2 i3 Grant/Makerspace - Peter Martinez**

[i3 Grant -PVC.pdf \(2,443 KB\)](#)

## **Invention and Inclusive Innovation (i3) Initiative**

Palo Verde College was recently awarded a grant to support higher education faculty, staff, students, and the community to develop a deeper understanding of invention processes and practices.

The learning approach is particularly impactful for those underrepresented in STEM college and career pathways. Invention Education i3 teaches students about the possibilities for making a difference in their local and global communities through invention diversity, inclusivity, and equity as pillars to success.

- **Real problems, Real people, real students**
- 3 major purposes: multidisciplinary team, innovation, integration

- Makerspace: hands on, inclusive, physical and digital world
- Cargo unit: will be here in late July
- 3D certificate programs: Auto, Welding, Air conditioning
- These faculty are involved: Dr. Kim Dieu, Dr Chaminda Hettige, Michael Gale, Peter Martinez, Laura Kramer (faculty is encouraged to sign up)
- Pitch competition to log in in Barstow College, 1 year behind of other colleges
- Point is to compete and create inventions
- Equipment includes: 3D program software, design software, laser cutoffs, virtual reality equipment, latest technology

## **5. Reports- Senate Leadership & Committees**

### **Information: 5.1 President: Sarah Frid**

- Partner Resource Team in Enrollment
- Grant: to implement strategy to chose college for the rising scholars
- Confusion with published schedule (students schedule versus course schedule and course offerings)

### **Information: 5.2 Vice President: Rosa Martin**

- Nothing to report

### **Information: 5.3 Secretary: Vanja Velickovska**

- Nothing to report

### **Information: 5.4 Curriculum Co-Chair: June Turner**

- Nothing to report

### **Information: 5.5 Articulation Officer: Jennifer Faux-Campbell**

- UC ethnic studies for all students
- Ethnic studies for appeal due in December of 2022
- CSU took 3 credits form social sciences
- Social and Behavioral sciences
- Fall of 2024 CSU and UC ethnic studies to graduate

### **Information: 5.6 Academic Standards: Rosa Martin**

- Rising scholars, limiting the number of pages for correspondence as it can become quite cumbersome to print and or distribute 300 pages per student
- In need of some guideline for the number of pages allowed per student
- A high-speed new printer
- Plagiarism issues- no access to resources
- Summary of plagiarism so the students will know

### **Information: 5.7 Equivalency: Sarafina Redwine**

- Next Tuesday at 3pm in CC101

### **Information: 5.8 Flex: Sarafina Redwine**

- Flex day on campus in the Fall semester
- Non full time- Zoom meetings
- Only in person adjunct faculty will be compensated
- Division meeting via Zoom
- CVCR presentation over Zoom too
- Last call for any changes to the schedule

### **Information: 5.9 Faculty Handbook Taskforce: Richard Castillo**

- Nothing to report

### **Information: 5.10 Online Teaching Council: Richard Castillo**

- Sign up for a few courses, report them to Online Teaching Council

## **6. Information Items from Shared Governance Committees**

### **Procedural: 6.1 Benefits and Professional Development- S. Loureiro**

- Nothing to report

### **Information 6.2 Budget: Brian Thieboux**

- Budget committee meets next week

### **Information: 6.3 Equal Employment Opportunity Plan: Peter Martinez**

- Nothing to report

### **Information: 6.4 Foundation Vanja Velickovska**

- Nothing to report

### **Information: 6.5 Facilities & Safety: Cezar Lozoya**

- Nothing to report

**Information: 6.6. Guided Pathways: Sarah Frid**

- NOthing to report

**Information: 6.7 Program Review: Timothy Bolin**

- Nothing to report

**Information: 6.8 Student Learning Outcomes: Peter Martinez**

- Nothing to report

**Information: 6.9 Student Success and Equity: Juliette Singler**

- IGETC ASCCC proposal to cut on Arts and Humanities
- Arts should not be cut of
- Please write to the ASCCC as faculty feedback to not cut off any of the Arts
- Make a survey as it is a best method to get feedback

**Information: 6.10 Technology: Chaminda Hettige and Maria Gamez**

- Technology committee meets next Wednesday
- Please utilize the Help desk (servicedesk.paloverde.edu)

**7. Open Forum**

- Interactive workshop at 6 pm
- Pirate chest distribution this upcoming Friday at 8am

**8. Announcements**

- \$2000 in scholarships

**9. Adjournment of Meeting**

- The meeting was adjourned at 4:15pm by Sarah Frid Academic Senate President